



# COMMISSION REGULAR MEETING AGENDA

## Port of Seattle Commission

Tom Albro  
Stephanie Bowman  
Bill Bryant  
John Creighton  
Courtney Gregoire

## Chief Executive Officer

Ted Fick

## Web site:

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Port Commission:  
(206) 787-3034

Meeting and Agenda  
Information:  
(206) 787-3210

## Our Mission:

The Port of Seattle is a public agency that creates jobs by advancing trade and commerce, promoting industrial growth, and stimulating economic development

## Strategic Objectives:

- Position the Puget Sound region as a premier international logistics hub
- Advance this region as a leading tourism destination and business gateway
- Use our influence as an institution to promote small business growth and workforce development
- Be the greenest, and most energy efficient port in North America

**Date:** March 24, 2015

**Location:** Seattle-Tacoma International Airport  
Conference Center at Sea-Tac

## ORDER OF BUSINESS

12:00 noon

1. CALL TO ORDER AND PLEDGE OF ALLEGIANCE
2. Recess to EXECUTIVE SESSION\* – Pursuant to RCW 42.30.110, if necessary.

1:00 p.m.: Reconvene or Call to Order

## OPEN PUBLIC SESSION\*\*

### 3. SPECIAL ORDERS OF BUSINESS

None.

### 4. UNANIMOUS CONSENT CALENDAR\*\*\*

4a. Approval of the Claims and Obligations for the period February 1-February 28, 2015, in the amount of \$37,307,920.66 including accounts payable check nos. 902355-902906 in the amount of \$29,511,929.17 and payroll check nos. P-179294-179442 in the amount of \$7,795,991.49 for a fund total of \$37,307,920.66. ([memo enclosed](#))

4b. *[Removed from Agenda]*

4c. Authorization for the Chief Executive Officer to take the following actions related to the North Satellite Renovation & North Satellite Transit Station Lobbies (NSAT) Project at the Seattle-Tacoma International Airport: (1) Increase project scope to include the construction of underground natural gas infrastructure to support the Airport Dining and Retail businesses planned for the NSAT project with no increase in budget; (2) Execute a developer agreement with Puget Sound Energy (PSE) to extend the existing underground natural gas line located along the west side of Air Cargo Road; (3) Grant and transfer a utility easement, if necessary, to PSE on Port property located along the west side of Air Cargo Road and across the north apron to the North Satellite; and (4) Authorize \$200,000 to reimburse PSE, subject to the developer agreement, for underground natural gas line design and construction. ([memo and presentation enclosed](#))

4d. Authorization for the Chief Executive Officer to take the following actions related to the North Satellite (NSAT) Renovation & North Satellite Transit Station (STS) Lobbies Project at the Seattle-Tacoma International Airport: (1) Authorization for \$3,400,000 to prepare the existing NSAT at four locations to accommodate temporary passenger loading bridges; (2) Authorization for \$600,000 to construct temporary construction offices for Port and General Contractor/Construction Manager staff; (3) Authorization for \$700,000 to complete construction of Satellite Transit Station North Loop Dynamic Display system including the procurement of hardware, software, post-implementation maintenance contracts, and vendor services; (4) Authorization for \$600,000 expense funding for regulated materials management, including abatement for the Alaska Air Group NSAT tenant project; and (5) Approval to use Port crew labor and small works contractors to complete early project work. ([memo, attachment 1, and attachment 2 enclosed](#))

\* *An Executive Session may be held at any time after the convening time, if necessary.*

\*\* *Please silence all personal electronic devices during the Public Session.*

\*\*\* *Consent Calendar items are considered routine and are adopted by one motion without discussion.*

*If requested, items may be removed from Consent and considered individually following public testimony.*

**4. UNANIMOUS CONSENT CALENDAR, Continued**

- 4e. Authorization for the Chief Executive Officer to (1) authorize the procurement of required hardware, software, and vendor services; (2) authorize Port staff to implement the upgrade of the Airport Video Management System for an additional \$2,936,000; and (3) authorize procurement of post-implementation maintenance contracts. This request would increase this project's authorization to \$4,074,000 out of an estimated total project cost of \$11,000,000. ([memo enclosed](#))
- 4f. Authorization to execute a First Amendment to the Seaport Alliance Interlocal Agreement with the Port of Tacoma to extend its duration term past March 30, 2015. ([memo](#) and [attachment enclosed](#))

5. **PUBLIC TESTIMONY** – Public testimony procedures may be found online at [www.portseattle.org/About/Commission/Procedures](http://www.portseattle.org/About/Commission/Procedures).

**6. DIVISION, CORPORATE, AND COMMISSION ACTION ITEMS**

- 6a. Draft motion of the Port of Seattle Commission regarding Seaport Accountability. ([motion enclosed](#))
- 6b. *[Removed from Agenda]*
- 6c. First Reading of Resolution No. 3705 - a resolution of the Port Commission of the Port of Seattle amending Resolution 3699, 2015 Salary and Benefit Resolution, to allow the Chief Executive Officer to offer modified terms related to the Paid Time Off plan to direct report at-will employees. ([memo](#) and [resolution enclosed](#))
- 6d. Authorization for the Chief Executive Officer to take the following actions related to the North Satellite Renovation & North Satellite Transit Station Lobbies Project at the Seattle-Tacoma International Airport: (1) increase the project scope to expand the baggage handling system (BHS) to facilitate the previously approved building expansion, increasing the estimated total project cost by \$14,400,000 for a revised total of \$421,682,944; and (2) complete the BHS design for \$1,954,000, included within the \$14,400,000 above and execute amendments to existing design, planning, and program management consulting contracts accordingly. ([memo](#) and [presentation enclosed](#))

**7. STAFF BRIEFINGS**

- 7a. 2014 Annual Investment Portfolio Report and Treasury Update. ([memo](#), [report](#), and [presentation enclosed](#))
- 7b. 2014 Financial Performance Briefing. ([memo](#), [report](#), [presentation – long form](#), and [presentation – short form enclosed](#))
- 7c. Briefing on Sea-Tac Air Cargo as Part of the Sustainable Airport Master Plan. ([memo](#) and [presentation enclosed](#))
- 7d. 2014 Fourth Quarter Capital Improvement Projects Report. ([memo](#), [report](#), and [presentation enclosed](#); video available upon request.

**8. ADDITIONAL NEW BUSINESS****9. ADJOURNMENT**